

---

*MINUTES OF THE REGULAR COUNCIL MEETING OF AUGUST 26, 2025*

---

Held in the Council Chambers of the RM of Mervin No. 499 at 211 Main Street, Turtleford, SK.

**PRESENT:**           Reeve Gerry Ritz  
                  Division 1 Councillor Jim Range  
                  Division 2 Councillor Gordon Spencer  
                  Division 4 Councillor Ken Hergott  
                  Division 5 Councillor Lane Nedelec  
                  Division 6 Councillor Victor Hamm  
                  Chief Administrative Officer Shiloh Bronken

**REGRETS:**        Division 3 Councillor Rob Blais

**DELEGATIONS:**   9:15 a.m.       Kerry Robertson, Municipal Foreman  
  Taylor Roberts, Maintenance Supervisor  
                  10:30 a.m.       Paige Hundt, Municipal Planner

**CALL TO ORDER:** Reeve Gerry Ritz called the meeting to order at 9:01 a.m.

**AGENDA**

**0555 – 25   RANGE**       That the August 26, 2025 agenda be accepted as circulated.

**CARRIED**

**MINUTES**

**0556 – 25   HERGOTT**     That the August 12, 2025 meeting minutes be approved as circulated.

**CARRIED**

Division 6 Councillor Victor Hamm joined at 9:09 a.m.

**RATEPAYER CORRESPONDENCE – AUGUST 20, 2025**

**0557 – 25   HERGOTT**     That the Rural Municipality of Mervin No. 499 acknowledges the correspondence from the Ratepayer in Sunset View Beach, Turtle Lake dated August 20, 2025. Furthermore, that Administration forwards concern about municipal open spaces (MR Lands) to Northwest Community Safety Services Inc.

**CARRIED**

**AGRICULTURE AND AGRI-FOOD CANADA CORRESPONDENCE – AUGUST 21, 2025**

**0558 – 25   NEDELEC**     That the Rural Municipality of Mervin No. 499 acknowledges the correspondence received from Agriculture and Agri-Food Canada dated August 21, 2025 in response to the declaration of local state of emergency for drought like conditions. Furthermore, that Administration distribute the resources available for agricultural producers on the RM social media platforms.

**CARRIED**

Kerry Robertson, Municipal Foreman and Taylor Roberts, Maintenance Supervisor joined the meeting at 9:12 a.m.

---

MINUTES OF THE REGULAR COUNCIL MEETING OF AUGUST 26, 2025

---

**BEAVER CONTROL POLICY**

- 0559 – 25 HERGOTT** That the Rural Municipality of Mervin No. 499 requests Administration to draft a policy for beaver control within our jurisdiction that includes the Beaver Control Program Guidelines of Saskatchewan Association of Rural Municipalities.

**CARRIED**

**MUNICIPAL FOREMAN TIME OFF REQUEST**

- 0560 – 25 SPENCER** That the Rural Municipality of Mervin No. 499 approves the time off request of Kerry Robertson, Municipal Foreman from September 15 to 19, 2025 inclusive.

**CARRIED**

**SOUTH RM SHOP YARD PT NW-13-51-21-W3 - STORAGE**

- 0561 – 25 HAMM** That the Rural Municipality of Mervin No. 499 requests Administration to compile information and engage with the adjacent property owner, to the south, to inquire about a possible expansion of the South RM Shop yard, located at PT NW 13-51-21-W3, to accommodate storage solutions due to the requirement of SaskPower to relocate all items stored underneath the power lines in the yard.

**CARRIED**

**TREE REMOVAL – TURTLEFORD LIBRARY**

- 0562 – 25 RANGE** That the Rural Municipality of Mervin No. 499 approves the quote of \$4,000.00 plus applicable taxes to remove the tree located adjacent to the Turtleford Library to mitigate the risk of future damage to the co-owned building with the Town of Turtleford.

**CARRIED**

**PUBLIC WORKS REPORT**

- 0563 – 25 RANGE** That the Rural Municipality of Mervin No. 499 acknowledges the Public Works Report as presented by Municipal Foreman Kerry Robertson and Maintenance Supervisor Taylar Roberts as discussed.

**CARRIED**

Kerry Robertson, Municipal Foreman and Taylar Roberts, Maintenance Supervisor left the meeting at 9:55 a.m.

**IN-CAMERA CLOSED SESSION PURSUANT TO PART III OF LAFOIP 16(1)(E)**

- 0564 – 25 NEDELEC** That the Rural Municipality of Mervin No. 499 recess the public meeting to move into an "In-Camera" Closed Session as authorized by Part III of *The Local Authority Freedom of Information and Privacy Act* at 9:56 a.m.

**CARRIED**

**RECONVENE REGULAR MEETING**

- 0565 – 25 RANGE** That the Rural Municipality of Mervin No. 499 resumes the open session of the August 26, 2025 meeting at 10:30 a.m.

**CARRIED**

**PUBLIC HEARING**

- 0566 – 25 NEDELEC** That the Rural Municipality of Mervin No. 499 recess the August 26, 2025 regular meeting at 10:30 a.m. to move into a Public Hearing.

**CARRIED**

Paige Hundt, Municipal Planner joined the meeting at 10:32 a.m.

---

MINUTES OF THE REGULAR COUNCIL MEETING OF AUGUST 26, 2025

---

**RECONVENE REGULAR MEETING**

**0567 – 25 SPENCER** That the Rural Municipality of Mervin No. 499 resumes the open session of the August 26, 2025 Council Meeting at 10:48 a.m.

**CARRIED**

**DISCRETIONARY USE PERMIT FOR TEMPORARY RV AS PRINCIPAL USE**

**0568 – 25 HAMM** That the Rural Municipality of Mervin No. 499 approves the Discretionary Use Permit for a temporary RV as a Principal Use for the following:

- #250042-035 Lot 1, Block 3, Plan No. 81B09453 PARK; and
- #250043-031 Lot 1, Block 5, Plan No. 83B14088 SAND.

**CARRIED**

**DISCRETIONARY USE PERMIT FOR A TEMPORARY RV AS PRINCIPAL USE**

**0569 – 25 NEDELEC** That the Rural Municipality of Mervin No. 499 TABLES the Discretionary Use Permit for a temporary RV as a Principal Use for #250042-076 Lot 8, Block 5, Plan No. 81B08855 EVBS, until confirmation that all municipal bylaws are being complied with.

**CARRIED**

**DISCRETIONARY USE PERMIT FOR A MOVE-IN-BUILDING – HAMLET OF HORSESHOE BAY**

**0570 – 25 HERGOTT** That the Rural Municipality of Mervin No. 499 approves the Discretionary Use Permit for a Move-In-Building for #250044-013 Lot 16, Block 5, Plan No. 87B10654 HSBY, as submitted.

**CARRIED**

**HAMLET OF CRYSTAL BAY SUNSET – R2 PLAN NO. 81B2039**

**0571 – 25 HAMM** That the Rural Municipality of Mervin No. 499 forwards the regulatory parameters that outline what may be permitted on R2 Plan No. 81B2039 that outline the use of municipal reserve in accordance with *The Planning and Development Act, 2007* and *The Dedicated Lands Regulations, 2009* and that the request of the Hamlet of Crystal Bay Sunset is in contravention.

**CARRIED**

**CONSOLIDATION REQUEST – LOT 12, BLOCK 9, PLAN NO. 102305472 & LSD 10-03-53-20-W3**

**0572 – 25 NEDELEC** That the Rural Municipality of Mervin No. 499 approves the consolidation request of Lot 12, Block 8, Plan No. 1020305472 and LSD 10-03-53-20-W3, subject to compliance with existing municipal bylaws.

**CARRIED**

**MUNICIPAL PLANNER SUMMARY AND UPDATE REPORT**

**0573 – 25 RANGE** That the Rural Municipality of Mervin No. 499 accepts the Summary and Update report and discussion of Paige Hundt, Municipal Planner Summary as circulated.

**CARRIED**

Paige Hundt, Municipal Planner left the meeting at 11:25 a.m.

**IN-CAMERA CLOSED SESSION PURSUANT TO PART III OF LAFOIP 16(1)(E)**

**0574 – 25 RANGE** That the Rural Municipality of Mervin No. 499 recess the public meeting to move into an "In-Camera" Closed Session as authorized by Part III of *The Local Authority Freedom of Information and Privacy Act* at 11:27 a.m.

**CARRIED**

---

*MINUTES OF THE REGULAR COUNCIL MEETING OF AUGUST 26, 2025*

---

**RECONVENE REGULAR MEETING**

**0575 – 25    RANGE**            That the Rural Municipality of Mervin No. 499 resumes the open session of the August 26, 2025 meeting at 12:02 p.m.

**CARRIED**

**RECESS**

**0576 – 25    HERGOTT**            That the Rural Municipality of Mervin No. 499 recess the August 26, 2025 meeting at 12:03 p.m.

**CARRIED**

**RECONVENE MEETING**

**0577 – 25    HERGOTT**            That the Rural Municipality of Mervin No. 499 reconvenes the August 26, 2025 meeting at 12:30 p.m.

**CARRIED**

**ST. WALBURG AND DISTRICT FIRE AND RESCUE ASSOCIATION – AUGUST 19, 2025**

**0578 -25    RITZ**                That the Rural Municipality of Mervin No. 499 acknowledges continued support of the correspondence sent on August 19, 2025 from Ronald Gory, Chairperson of the St. Walburg and District Fire and Rescue Association Inc.

**CARRIED**

**CANADA HOUSING INFRASTRUCTURE FUND GRANT OPPORTUNITY**

**0579 – 25    RANGE**            That the Rural Municipality of Mervin No. 499 directs Administration to prepare and submit an application to the Canada Housing Infrastructure Fund for funding assistance with water infrastructure improvements, upon confirmation of support for the project and acknowledgement of the hamlet boards for financial contributions up to 26.67% of the required capital costs as part of the project funding structure.

**CARRIED**

**NORTHWEST COMMUNITY SAFETY SERVICES INC.**

**0580 – 25    SPENCER**            That the Rural Municipality of Mervin No. 499 acknowledges the CSO Monthly Report submitted by Senior CSO P. Bueckert on behalf of Northwest Community Safety Services Inc.

**CARRIED**

**CHIEF ADMINISTRATIVE OFFICER TIME OFF REQUEST**

**0581 – 25    HERGOTT**            That the Rural Municipality of Mervin No. 499 approves the time off request of Shiloh Bronken, Chief Administrative Officer from December 11 to 24, 2025 inclusive.

**CARRIED**

**HAMLET MINUTES**

**0582 – 25    HERGOTT**            That the Rural Municipality of Mervin No. 499 acknowledges receipt and acceptance of the following minutes from the hamlets:

- Sunset View Beach, August 5, 2025; and
- Parkland Beach, August 9, 2025.

**CARRIED**

---

MINUTES OF THE REGULAR COUNCIL MEETING OF AUGUST 26, 2025

---

**JULY 2025 WATER TREATMENT PLANT DAILY LOGS**

- 0583 – 25 SPENCER** That the Rural Municipality of Mervin No. 499 acknowledges receipt of the July 2025 Daily Water Logs, as submitted by the Operators, for the following hamlets:
- Evergreen Acres;
  - Livelong;
  - Spruce Lake.

**CARRIED**

**HAMLET AGREEMENTS**

- 0584 – 25 RITZ** That the Rural Municipality of Mervin No. 499 approves and authorizes the Reeve and Chief Administrative Officer to sign the Agreements with the following Organized Hamlets:
- Horseshoe Bay, Turtle Lake;
  - Sunset View Beach, Turtle Lake; and
  - Turtle Lake South Bay.

**CARRIED**

**CORRESPONDENCE OF AUGUST 22, 2025**

- 0585 – 25 NEDELEC** That the Rural Municipality of Mervin No. 499 acknowledges and files the list of correspondence as presented by Administration at the August 26, 2025 regular meeting.

**CARRIED**

**ACCOUNTS FOR PAYMENT AS OF AUGUST 26, 2025**

- 0586 – 25 HAMM** That the Rural Municipality of Mervin No. 499 approves the List of Accounts for Approval being cheque #27369 to cheque #27390 (\$218,354.75), manual cheque #1427-Man to #1437-Man (\$42,451.61), and payroll (\$44,202.71), totaling \$305,009.07 for payment.

**CARRIED**

**STATEMENT OF FINANCIAL ACTIVITIES AS OF JULY 31, 2025**

- 0587 – 25 HERGOTT** That the Rural Municipality of Mervin No. 499 acknowledges the Statement of Financial Activities as of July 31, 2025 as circulated and discussed.

**CARRIED**

**ADJOURNMENT**

- 0588 – 25 RANGE** That the August 26, 2025 meeting be adjourned at 1:40 p.m.

**CARRIED**

  
CHIEF ADMINISTRATIVE OFFICER

  
REEVE

Initial:   
Reeve  
Initial:   
Administrator